

**Bartholomew County Historical Society**  
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**Historic Henry Breeding Farm**  
13730 N. 100 W. Edinburgh, IN 46124

**2017 RENTAL CONTRACT**

Renter (Please Print) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

Event Date \_\_\_\_\_ Day Before Rental \_\_\_\_\_ Day After Rental \_\_\_\_\_

Caterer Name \_\_\_\_\_ Caterer Phone \_\_\_\_\_

Will alcohol be served? (Yes/No) \_\_\_\_\_

If yes, see "Liquor License", Page 2; Number 3.

**CHARGES**

Barn Rental Fee (8 AM to Midnight).....\$1800.00 \_\_\_\_\_  
(Includes non-refundable \$500.00 Reservation Fee)

Additional Half Day before (4 PM to Midnight).....\$650.00 \_\_\_\_\_

Additional Half Day after (8 AM to 4 PM).....\$650.00 \_\_\_\_\_

Additional Full Day before or after (per day).....\$1000.00 \_\_\_\_\_

Three Day Rental (8 AM to Midnight Fri, Sat, Sun) .....\$3000.00 \_\_\_\_\_  
(Includes non-refundable \$500.00 Reservation Fee)

Security Deposit (Refundable if No Damage).....\$400.00 \_\_\_\_\_

**Total Fee for Event** \_\_\_\_\_

**Total Due Now - Reservation Fee** **\$500.00**

**Balance Due Six Months Prior to Event** \_\_\_\_\_

**Due Date** \_\_\_\_\_

## Release and Indemnification Agreement

This agreement is entered into by and between Bartholomew County Historical Society/Historic H. Breeding Farm (BCHS) and the undersigned Renters. In consideration of the mutual promises contain other valuable consideration, the parties agree as follows:

### 1. Rental Deposit

The \$500 reservation fee is due at the time of signing this agreement. **A date is not reserved until the reservation fee and a signed contract are received. All reservations will be made in writing and signed by both parties.** Upon reservation, you will be provided with a copy of a reservation receipt signed by both parties which will include the date and time of your reservation. Please carefully review that document as only the listed date will be reserved. A change of date may not be able to be accommodated. If a change is agreed to, it will be reflected in a second reservation receipt signed by both parties.

The full security deposit will be refunded within 45 days after your event if no damage is assessed to the barn, grounds or the contents of either, and all conditions of the Agreement are met. The amount of any damages or cost for clean-up, will be deducted from the Security Deposit. You will be responsible for any costs in excess of this Security Deposit. Also, this security deposit will be forfeited to BCHS if any conditions of this Agreement are breached by the Renters or their guests.

Make checks payable to **Bartholomew County Historical Society (BCHS)**.

**The balance of the rental fee and security deposit is due no later than 6 months prior to the event date.**

### 2. Cancellation Policy

- The Reservation Fee is not refundable.
- If the Renter cancels more than six months prior to the event, all fees will be refunded except the Reservation Fee.
- If the Renter cancels less than six months but more than 3 months prior to the event, 50% of (total rental fee less the Reservation Fee) and 50% of the security deposit will be refunded.
- If the renter cancels less than three months prior to the event, there will be no refunds.

### 3. Responsibilities of Renters

- A. **SMOKING IS PROHIBITED on the Breeding Farm except in outdoor areas where smoking containers are placed. Smoking in other areas will result in forfeiture of the security deposit.**
- B. Please note the locations of fire extinguishers and barn exits.
- C. No bonfires, fireworks or hayrides are permitted. No open flames, including lighted candles are allowed in the barn by the order of the fire marshal. **Failure to adhere to this rule will result in the loss of your deposit.**
- D. Renter is responsible for set-up and clean-up. We expect to find the barn in the same shape as you received it. Renter is responsible for leaving the grounds and premises clean. Please make sure all trash containers are free of trash before leaving and place trash bags in dumpster provided. Trash containers and liners are provided.
- E. Renters are responsible for the condition of the catering kitchen and appliances. If additional cleanup of the kitchen area is required after your event, it will result in the loss of your deposit.
- F. **Homeowners and Renters will be required to file a copy (Certificate of Insurance) with BCHS of an existing event liability coverage rider for each day Rental Party is on premises (includes set-up and take-down half days). Minimum limit of liability is \$1,000,000. Said proof of insurance must be provided no later than one month prior to the event date. Failure to provide proof of insurance will result in cancellation of your event and forfeiture of your deposit.**
- G. The Henry Breeding Farm barn is host to a colony of bats, the renter acknowledges the bats and the challenges the colony may present.
- H. The barn attendance is not to exceed 200 persons.

### 4. Proof of Bartender's License

You must use a licensed and insured bartender or caterer if you plan to serve alcoholic beverages. The Renter is responsible for obtaining and providing to BCHS a copy of the bartender's/caterer's Standard Bartender's License. This must be on file prior to your event or alcohol cannot be served. Said proof of license must be provided no later than one month prior to the event date. Failure to provide proof of bartender's license will result in cancellation of your event and forfeiture of your deposit.

### 5. Indemnification and Release

The renter agrees to indemnify and hold harmless BCHS, its agents and employees from and against any and all claims, losses, damages, injuries, demand and other expenses, including all costs and legal fees, which BCHS may in any manner sustain. Furthermore, the Renters release BCHS, their agents and employees, of and from any and all manner of actions, claims and demands whatsoever.

### 6. Hours of Availability

Day of Event: 8 a.m. – Midnight. **Staying past the midnight deadline will result in the loss of the deposit.**

**7. Included in Rental**

- Use of the Barn for the noted times
- Use of existing tables and chairs (25 6' banquet tables and 175 black folding chairs)
- Use of Restroom Facilities located at the rear of the House
- Use of the grounds as a wedding ceremony location
- Parking area located behind fence
- Please note that renters MAY **NOT** enter the main house, screened porches or other areas.

***I agree to abide by the rules and conditions as set forth in this Agreement and understand that BCHS is not responsible for any accidents and/or injuries.***

Date \_\_\_\_\_

Signed \_\_\_\_\_  
(Renter)

Date \_\_\_\_\_

Signed \_\_\_\_\_  
(Bartholomew County Historical Society)